**Department of Kinesiology & Community Health**

**Annual Graduate Student Review and Evaluation Form: Faculty**

**Instructions to Graduate Advisors:**

* Ask each of your graduate student advisees to complete the *Annual Review of Academic Progress: Student Form* (posted on the Departmental website (<https://ahs.illinois.edu/kinesiology-grad-advising>) and to schedule a meeting with you to discuss their academic progress.
* Complete the *Annual Graduate Student Review & Evaluation Form* (this page) in writing for **EACH** advisee, whether or not s/he completes the *Student Form* or schedules a meeting with you.
* You may keep a copy of the completed *Student Form* and *Faculty Form,* but be sure that a copy is sent to the KCH Graduate Office to be placed in the student’s file.

**The advisor should answer the questions on this form.**

Student’s name:

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| Did the student complete the *Student Form*? |  |  |
| Did the student schedule a meeting with you? |  |  |
| Did you share a copy of the completed *Faculty Form* with the student? |  |  |

1. Exemplary aspects of student progress

2. Areas of concern (e.g., progress toward degree, progress toward professional development)

3. Recommendations for coming year

Signatures of advisor and advisee

Advisor Advisee Date .

***Note:*** *if there are concerns or disagreements that cannot be worked out, the student should request a meeting with the Specialization Coordinator and then the Associate Head for Graduate Studies.*